

Customer, Digital & Legal Fees & Charges 2024/2025

Appendix 1

Customer and Digital

Service provided	Item Charged	Proposed fee for 2024/25
Access to Information	Freedom of Information & Environmental Information Regulation Requests £25 per hour where the cost of responding to an agreed information request exceeds £450	£25.00
	Supplied media/materials charged at cost where such costs exceed £10	At cost
Access to Information	Provision of CCTV footage (in applicable circumstances)	£79.00
Council Tax & Business Rates (NNDR)	Council Tax Summons	£58.00
	Liability Order	£11.00
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	Liability Order	£11.00
Adult Financial Support (Provision of Benefit Appointee Role)	For clients in residential care* (per week)	£9.80
	For clients living in the community.* (per week)	£24.50
	*No charge where capital is less than £1k.	
	**Capital >£1k but <£2k with no disposable income = flat fee of £60 annually.	£60.00
Deferred Payment Scheme	Set up fee	£500.00
	Annual maintenance charge from year 2 onwards	£200.00
	Redemption / termination	£100.00
Blue Badge	Blue Badge	£10.00

Legal Services

Service provided	Item Charged	Proposed fee for 2024/25
General and Miscellaneous Land Transactions	Leases	A minimum of £472.50 – i.e. 4 hours work – work thereafter charged at the hourly rate
	Licences	
General and Miscellaneous Land Transactions	S 38 Agreements	A minimum of £1155.00 – i.e. 9 hours work – work thereafter charged at the hourly rate
	S106 Agreements	
	S278 Agreements	
General and Miscellaneous Land Transactions	Deed of Grant and Easements etc. Sales of miscellaneous land at the request of the Buyer Licences to Assign/Sublet	A minimum of £472.50 – i.e. 4 hours work – work thereafter charged at the hourly rate
General and Miscellaneous Land Transactions	Consent by letter to Assignment/Mortgage – Leasehold Properties	£200.00
	Abstracts/Epitome of Reversionary Freehold Title	Not less than £185.00
	Miscellaneous retrospective consents/inspections	Min 1 hour at relevant fee earner rate
	Miscellaneous legal/administrative charges	
	Notices fees on Assignments, Mortgages etc. of industrial premises	£105.00
General and Miscellaneous Land Transactions	Letter of Postponement	£115.00
General and Miscellaneous Land Transactions	<u>Registration Fees:</u> HAA Notice of Mortgage/Charge Supplying:	£80.00

	Title No:	£70.00
	Epitome of Title	£115.00
	Mortgage Redemptions	£115.00
General and Miscellaneous Land Transactions	Photocopying	26p per sheet
General and Miscellaneous Land Transactions	Supplying miscellaneous copy documents	£115.00
Legal Services (hourly charges)*	Head of Legal Services and Lead Solicitor	£158.00
Legal Services (hourly charges)*	Solicitors	£130.00
Legal Services (hourly charges)*	Legal Assistants/Trainee Solicitors	£115.00
Legal Services (hourly charges)*	Admin	£95.00
Fees for Capital Receipt/Grant Funded Land Transactions*	Value of receipt/amount of grant funding: Up to £30,000	Minimum fee of £785.00
Fees for Capital Receipt/Grant Funded Land Transactions*	Value of receipt/amount of grant funding: Between £30,001 and £60,000	2%
Fees for Capital Receipt/Grant Funded Land Transactions*	Value of receipt/amount of grant funding: Between £60,001 and £150,000	2% of first £60,000 1.5% of the balance up to £150,000
Fees for Capital Receipt/Grant Funded Land Transactions*	Value of receipt/amount of grant funding: Over £150,001	2% of first £60,000 1.5% of the next £90,000 1% of anything over £150,000